FINANCIAL PLANNING WORKSHEET

Sometimes we set new goals, have

way to navigate these changes.

changes in income, or switch priorities

in our lives. Making a plan is the easiest

You wouldn't start a road trip without mapping it out first, and the same is true with your finances. This guide will help you gain a clear

finances. This guide will help you gain a clear view of where your money goes now so you can more easily decide where you want it to go in the future.



2 What am I saving now?

List your savings goals in the spaces below. Include some money for retirement and rainy days. Try to give each goal a dollar amount and set a target for when you'd like to reach each goal. Then write down the monthly amount you'll need to reach your goals. After completing the income, savings, and expenses sections on the pages that follow, write down how much you plan to commit this month.

Priority	Goal	Total needed	Months to goal	Monthly amount	This month's commitment
	Emergency savings				
	Retirement				
	My new goal				
	Other:				
	Other:				
	Other:				



3 What are my sources of income?

List your sources of income. Include wages, salary, tips, government benefits, investment income, etc. List your actual take-home pay for last month in the **month 1** column.

Under **month 2**, list the income you expect for this month. Enter any difference between the two. At the end of this month (**month 2**), write down your actual income and compare it to the amount you expected.

Source	Month 1	Month 2	Difference	Actual
Total				

4 What are my expenses?

List your expenses by category in the **expense** column in the table on right. Continue your list on additional sheets of paper if more space is needed. Here is a list of sample expenses to help get you started. Create your own categories as needed.

- **Home** mortgage, rent, utilities, telephone, maintenance.
- **Debt** credit cards, loans.
- Food groceries, restaurants, take-out, coffee, snacks.
- Family day care, child support payments, alimony payments, tuition, school supplies, activities, clothing, laundry and dry cleaning, allowances, toys.

- Transportation fuel, parking, tolls, public transportation, maintenance, car insurance.
- Health doctor visits, dentist, medications, insurance, personal care items, gym memberships.
- Entertainment movies, events, books, subscriptions, music, and movie or game rentals.
- Miscellaneous charity or tithes, gifts, pet food and supplies.

4 What are my expenses? (CONTINUED)

In the **month 1** column, list your actual expenses for last month. When you're done, go to step 5, on next page, to compare last month's income and expenses.

Expense	Month 1	Month 2	Difference	Actual
Total				

Iotal your mo i	hth 1 income and expens	ses. Then sub	tract the expenses fro	om your ir	ncome to see what's left ov
Last Month:	\$	- \$;	=	\$
	TOTAL INCOME	тс	DTAL EXPENSES		WHAT'S LEFT?
		_			
Budget f	or the coming mo	onth			
-					
thought? Wha Enter your futu	ling more in some areas t t changes do you want to ure spending targets in th r expenses list.	than you o make?	and month 2 exp	enses in 1 2 total k	ce between your month 1 the difference column. oudgeted income and ow.
thought? Wha Enter your futu	ling more in some areas t t changes do you want to ure spending targets in th	than you o make?	and month 2 exp Enter your mont l	enses in 1 2 total k	the difference column. oudgeted income and

At the end of the month, list what you spent and compare your real-life numbers to your projections.

You may not hit all your targets the first month. That's okay. No one can predict the future. But now you have been working toward your goals for at least a few weeks. You've probably made some progress. So make a few tweaks and try again.

About us

The CFPB is focused on making consumer financial markets work for families by enforcing federal consumer laws and by empowering consumers to take more control over their financial lives. We are working to foster a marketplace:

- Where customers can see prices and risks up front and where they can easily make product comparisons.
- In which no one can build a business model around unfair, deceptive, or abusive practices.
- That works for American consumers, responsible providers, and the economy as a whole.

Contact us

- Website consumerfinance.gov
- General inquiries
 Consumer Financial Protection Bureau
 1700 G Street NW
 Washington, DC, 20552
- Submit a complaint online consumerfinance.gov/complaint
- Submit a complaint over the phone (855) 411-2372
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